

Goods	Documents required	Customs Prescriptions	Remarks
Removal goods- personnel of foreign representative office, joint venture, wholly owned company	<p>Import Permit ("Customs Sealed Letter") is required for customs clearance.</p> <p>Documents required for Import Permit are as follows:</p> <ul style="list-style-type: none"> <li>• Chinese Residency Card (Green Card)</li> <li>• Passport with Z visa</li> <li>• Employment Card</li> <li>• Company's Customs Registration Book</li> <li>• Representative Card (required for foreign representative office)</li> <li>• Company's Business License (required for Joint Venture or wholly owned company)</li> <li>• Application Form with client's signature and company's chop</li> <li>• Inventory packing list for all incoming shipments</li> </ul>	<ul style="list-style-type: none"> <li>• Application for Employment Card and the Chinese Residency Card is made after arrival in China. It will take approx. 3-4 weeks to issue.</li> <li>• AFTER the Residency Card is issued, the expatriate makes application for his/her personal effects/household goods to the local customs bureau and gets Import Permit. ANYTHING listed and approved in the application can then be imported within the next 6 months only. (It should of course include any other items the expatriate thinks he might want to import during the next 6 months).</li> <li>• All shipments are subject to be inspected by local Customs.</li> <li>• Effective from 1<sup>st</sup> January 1995, all electrical appliances, furniture, lighting fixtures, foodstuffs, bedding, wine/alcohol included in shipments of household &amp; personal effects will be subject to import duty. All electrical items must be clearly indicated on the inventory with its model, serial number &amp; size (if applicable).</li> <li>• All video tapes/CD's must be clearly indicated on the inventory. Such items will be subject to an estimated 2-3 weeks inspection by Customs Bureau. Any items containing pornographic and subversive material will be confiscated and a fine may be levied on the owner.</li> <li>• Asian/Chinese antiques must be clearly indicated on the inventory and on the</li> </ul>	<p>This category applies to expatriates employed by and working for foreign representative office, joint venture, or wholly owned company REGISTERED in the city where they will reside in China.</p> <p>Also, it is assumed they will be resident in China over 3 months.</p> <p>Note that Customs officers are given broad discretion, and actual procedures may vary from city to city.</p> <p>Contact your agent for current advice.</p> <p><b>Effective September 2001, Customs in Shanghai require an original passport to be provided during the Customs inspection for all outbound sea freight shipments belonging to non-Chinese residents.</b></p>

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		<p>application file to local Customs separately in order to register them for re-export. There is no guarantee that such items will be allowed out of the country.</p> <ul style="list-style-type: none"> <li>• Fax machines, photocopy machines are NOT ALLOWED in personal shipments.</li> </ul>	
Removal goods- Personnel from News Agency	<p>Import Permit is required for customs clearance.</p> <p>Documents required for Import Permit is as follows:</p> <ul style="list-style-type: none"> <li>• Chinese Residency Card (Green Card)</li> <li>• Passport with J visa</li> <li>• Journalist Card</li> <li>• News Agency Certificate</li> <li>• Customs Registration Book</li> <li>• Customs Application Form with client's signature and News Agency chop</li> <li>• Inventory packing list for all incoming shipments</li> </ul>	Customs regulation is same as foreign enterprise expatriate.	
Removal goods- Returning Chinese	No need to apply for Import Permit. Use original Chinese passport to clear customs.	Customs regulation is same as foreign enterprise.	In some cities there is weight allowance limitation on returning Chinese's household goods importation. Please check with your destination agent for further information.
Removal goods- Diplomatic personnel	<p>Import Perm it is required for customs clearance.</p> <p>Documents required for Import Permit is as follows:</p> <ul style="list-style-type: none"> <li>• Diplomatic Card</li> <li>• Passport</li> <li>• Original AWB/or OBL with embassy's chop</li> <li>• Shipment arrival notice from local shipping</li> </ul>	<ul style="list-style-type: none"> <li>• No customs inspection on diplomatic shipment.</li> <li>• No duty on diplomatic shipment.</li> </ul>	

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Office items	agent (refer to sea shipment) <ul style="list-style-type: none"> <li>• Inventory packing list with embassy's chop</li> <li>• Application form with authorised signature from Embassy and embassy's chop.</li> <li>• I/P has to be applied by Embassy.</li> </ul> Import Permit is required for customs clearance.  Documents required for Import Permit is as follows: <ul style="list-style-type: none"> <li>• Inventory packing list</li> <li>• Pro-forma invoice</li> <li>• Original AWB/OBL</li> <li>• Company's Business License</li> <li>• Company's Customs Registration book</li> <li>• Application form with company's chop</li> <li>• Importing items list approved by customs (applicable to J-V or wholly owned company)</li> </ul>	Office items are subject to be inspected and dutiable.	
Cars and Mini-vans  Food	Import Permit is required for customs clearance. Documents required for Import Permit is same as household goods. Same procedures as for household goods.	Import restrictions are governed at the local level. Import duty and taxes are applicable and duty free for diplomats. Non-perishable food can be imported in reasonable quantity.	Contact your agent for specific advice and information.
Firearms, ammunition, drugs, pornographic and politically subversive material		Import strictly forbidden.	
Pets	Same documents as HHG if pets are coming to China by cargo.	Import restrictions are governed at the local level.	Check with your destination agent for specific advice and information.
Computers			PC's with encryption capabilities require approval of software prior to importation. Import of normal PC's and laptops with simple

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			password software for e-mail, windows, Microsoft outlook, etc. as part of a HHG shipment would however not be a problem. Please contact your agent for more details.